

## Schedule I - Declaration of Related Persons

Each natural person must complete and sign a Schedule 1 - Declaration of Related Persons and attach any relevant documents. All the Declarations must be attached to the form. Please read this declaration carefully and enter the information requested in each subsection.

<b>Surname and first name of the person to whom this declaration applies:</b>			
<b>Division (establishment) number (if known):</b>		<b>Québec Enterprise Number (NEQ):</b>	

<b>Check (✓) the situation(s) that describe you:</b>	
<input type="checkbox"/>	I AM NOT RELATED TO A NATURAL PERSON, LEGAL PERSON OR PARTNERSHIP, as defined in Section 3(2) of the Act, that is acting directly or indirectly as a director, shareholder (10% or more of the shares) or officer of a subsidized day care centre. (Please sign and date this declaration)
<b>Family relationships:</b> Under section 3(2)(a) of the Act, the family relationships considered are: spouse, child, child of your spouse, father, mother, uncle, aunt, brother, sister, spouse of your brother or sister.	
0	<input type="checkbox"/> I HAVE A FAMILY CONNECTION WITH A NATURAL PERSON NAMED ABOVE WHO OWNS A SUBSIDIZED CHILD CARE CENTRE, BUT I AM NOT A RELATED PERSON because I am not directly or indirectly involved with that person in the operation or management of a subsidized child care centre. (Please fill in <i>Table 1 - Description of Family Relationships</i> and <i>Table 2 - Description of the Nature of Involvement and Economic Benefits</i> on the next page <u>and attach relevant supporting documents</u> . Please sign and date this declaration)
1	<input type="checkbox"/> I AM A RELATED PERSON because a natural person with whom I have a family relationship is the operator of a subsidized daycare centre and participates with me, directly or indirectly, in the operation or management of a subsidized daycare centre. (Please fill in <i>Table 1 - Description of Family Relationships</i> and <i>Table 2 - Description of the Nature of Involvement and Economic Benefits</i> on the next page. Please sign and date this declaration)
2	<input type="checkbox"/> I AM A RELATED PERSON, because a natural person with whom I have a family relationship controls (directly or indirectly holds voting shares of) a legal person that owns a subsidized daycare centre. (Please fill in <i>Table 1 - Description of Family Relationships</i> and <i>Table 2 - Description of the Nature of Involvement and Economic Benefits</i> on the next page. Please sign and date this declaration)
3	<input type="checkbox"/> I AM A RELATED PERSON because a natural person with whom I have a family relationship has granted me (directly or indirectly) a security, loan or other economic benefit in connection with the establishment of a subsidized daycare centre or the financing of its activities. (Please fill in <i>Table 1 - Description of Family Relationships</i> and <i>Table 2 - Description of the Nature of Involvement and Economic Benefits</i> on the next page. Please sign and date this declaration)
4	<input type="checkbox"/> I AM A RELATED PERSON because I have granted (directly or indirectly) to a natural person with whom I have a family relationship a security, loan or other economic benefit in connection with the establishment of a subsidized daycare centre or the financing of its activities. (Please fill in <i>Table 1 - Description of Family Relationships</i> and <i>Table 2 - Description of the Nature of Involvement and Economic Benefits</i> on the next page. Please sign and date this declaration)
<b>Partnership contracts</b> - section 3(2)(b) of the Act	
5	<input type="checkbox"/> I AM A RELATED PERSON because a natural person with whom I am in partnership owns a subsidized daycare. (Please fill in <i>Table 3 - Partnership Contract or Related Legal Person</i> . Please sign and date this declaration)
6	<input type="checkbox"/> I AM A RELATED PERSON because a partnership (e.g. general partnership) in which I am a partner owns a subsidized daycare. (Please fill in <i>Table 3 - Partnership Contract or Related Legal Person</i> . Please sign and date this declaration)
<b>Subsidized daycare centres related to the person to whom this return applies</b> - sections 3(2)(c), 3(2)(d) and 3(2)(e) of the Act	
7	<input type="checkbox"/> I AM A RELATED PERSON because a legal person in which I directly or indirectly hold voting shares is the owner of a subsidized daycare centre. (Please fill in <i>Table 3 - Partnership Contract or Related Legal Person</i> . Please sign and date this declaration)
8	<input type="checkbox"/> I AM A RELATED PERSON because a legal person of which I am a director or officer owns a subsidized daycare centre. (Please fill in <i>Table 3 - Partnership Contract or Related Legal Person</i> . Please sign and date this declaration)
<b>Security, loan or other economic benefit</b> - section 3(2)(f) of the Act	
9	<input type="checkbox"/> I AM A RELATED PERSON because a natural person (other than a related person described in the <i>Family Relationships</i> section) or legal person (other than a financial institution) which owns a subsidized daycare centre has directly or indirectly granted me a security, loan or other economic benefit related to the establishment of a subsidized daycare centre or the financing of its activities. (Please fill in <i>Schedule 4 - Security, Loan or Other Economic Benefit Received or Given</i> . Please sign and date this declaration)
10	<input type="checkbox"/> I AM A RELATED PERSON because I have granted, directly or indirectly, to a natural person (other than a related person as described in the <i>Family Relationships</i> section) or legal person who is the owner of a subsidized daycare centre a security, loan or other economic benefit related to the establishment of a subsidized daycare centre or the financing of its activities. (Please fill in <i>Schedule 4 - Security, Loan or Other Economic Benefit Received or Given</i> . Please sign and date this declaration)

<sup>1</sup> Related persons as defined in sections 3, 93.1, 93.2 and 93.3 of the *Educational Childcare Act* (the Act).

## Schedule I - Declaration of Related Persons

**Surname and first name of the person to whom this declaration applies:**

**Family Relationships** - Information on natural persons with whom you have a family relationship (spouse, child, child of your spouse, father, mother, uncle, aunt, brother, sister, spouse of your brother or sister) and who hold one or more licenses for daycare centres with subsidized spaces.

If you checked any of the situations from 0 to 4, you must fill in the next two tables.

In the table below you must name and describe all persons with whom you have a family relationship, provide explanations and attach any supporting documents on the nature of those relationships.

**TABLE 1 - DESCRIPTION OF FAMILY RELATIONSHIPS**

Person (family member)			Nature of the family relationship*	Name of [this person's] subsidized daycare centre (use one line per daycare centre)	Division (establishment) number of the daycare centre	No. of spaces permitted or in progress
Mr. / Ms.	Surname	First name				

\* Nature of the family relationship: spouse, child, child of your spouse, father, mother, uncle, aunt, brother, sister, spouse of your brother or sister.

**TABLE 2 - DESCRIPTION OF THE NATURE OF THE INVOLVEMENT AND ECONOMIC BENEFITS (including no participation)**

Target situation (nos. 0 to 4)	Enter the surname and first name of the person mentioned above and the corresponding division number (Table 1)			Explain the <b>absence of involvement</b> (direct or indirect) in the operation or management of the daycare centre (situation 0) and <b>attach relevant documents to support this**</b> Explain the nature of the involvement in the operation or management of the daycare centre (situation 1 or 2) or the economic benefits received or granted (situation 3 or 4), if applicable
	Surname	First name	Division number	

\*\*A sworn statement may be a relevant document justifying the absence of involvement.



## Schedule I - Declaration of Related Persons

<b>Surname and first name of the person to whom this declaration applies:</b>	
---	--

If you checked situation 9 or 10, you must fill in the following table.

**TABLE 4 - SECURITY, LOAN OR OTHER ECONOMIC BENEFIT RECEIVED OR GIVEN**

Target situation (nos. 9 and 10)	Surname and first name of the natural person or name of the legal person	Describe the economic benefits received or granted	Name of subsidized daycare centre [of this natural person or legal person] (use one line per daycare centre)	Québec Enterprise Number (NEQ)	Division (establishment) number of the daycare centre	No. of spaces permitted or in progress

I declare that the information provided is true, complete and accurate and I understand that a false statement may result in the suspension or cancellation of all or part of the grant. Any grant received without entitlement must be repaid to the Minister by the person who received it.

Name of person to whom this statement applies (please print name): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please date, print and sign this declaration.