

## 1. General Information

One of the eligibility conditions of calls for projects to create subsidized spaces is compliance with the Educational Childcare Act and its regulations. Therefore, a licensed applicant who has been served with certain targeted sections might not meet one of the eligibility conditions.

This self-assessment grid allows an applicant to check whether they are able to meet this condition. For more information on the eligibility conditions, please refer to the tools for the call for projects.

This self-assessment grid is provided for reference purposes only.

## 2. Instructions

To complete this self-assessment grid, you must have in your possession, where applicable, all the sections that led to any non-compliance, administrative penalties applied by the Ministère and statements of offence issued since the last full inspection or during spot-check inspections carried out in the past two years, whichever period is longer. For instance, if the last complete inspection was less than two years ago, you must take into account all spot-check inspections carried out in the past two years. The two-year reference period starts on the date of submission of the application.

- By referring to all your non-compliance notices and statements of offence, find the sections that led to violations, which are listed in the self-assessment grid;
- For each of the sections notified, check the appropriate box;
- Refer to the table below the chart to find out whether the number of findings, where applicable, results in a major reserve.

Divisions 1, 2 and 3 will be considered by the Roundtable on the Allocation of Indigenous Educational Childcare Spaces for each of the shareholders and directors of the organization or enterprise submitting an application. It is therefore suggested to have each of them complete this self-assessment.

### 3. Self-Assessment GRID

REFERENCE TO SECTIONS (of the Act and its regulations)	SUMMARY DESCRIPTION OF SECTIONS (of the Act and its regulations)	INSPECTIONS SERVICE	INVESTIGATION SERVICE	RESERVATION
		Notice of non-compliance (ANC), notice prior to evacuation (APE), administrative penalty or measure	Notice of non-compliance, notice prior to evacuation, administrative penalty (fine or penal proceedings)	
<b>Division 1</b>	<b>0 finding = no reserve, 1 finding = reserve, 2 or more findings = major reserve</b>			
A 13	Compliance with the permit (exceeding the number of children stated on the permit)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
A 16	Providing childcare services elsewhere than at the address on the permit	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 100, R 102 and R 111	Constant supervision of children, necessary medical assistance and special diet prescribed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
A 78	Hindering the inspector in the performance of inspection functions	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
A 6 and A 120	Offering or providing childcare to more than 6 children without a permit or recognition (before May 1, 2018 or after May 1, 2018, if a transitional provision): Offering or providing childcare to a child in return for a parental contribution, without a permit or recognition, failing to meet the 8 prescribed conditions (since May 1, 2018) The person received a notice of non-compliance or a notice prior to evacuation from the Ministère for having offered or provided childcare to more than 6 children without a permit or recognition by a home childcare coordinating office (illegal childcare)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
<b>Division 2</b>	<b>0 or 1 finding in the same block = no reservation 2 findings for the same section or the same block of sections (repeat findings) = reservation, 3 reservations = major reservation</b>			
A 86, RCR 6, RCR 10 A 86.1 RCR 21	Requiring or receiving, directly or indirectly, a contribution or fees in addition to those permitted Inducing Parent record	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 4, 4.1, 4.2 R 6	Ensuring that no impediment exists and consent to investigation New consent that no impediment exists	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 20	First aid course	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 21	Compliance with ratio	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 23, 23.1 and 23.2	Staff qualification	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 30	Mechanism for controlling access	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 35	Suitable games and educational materials, furniture and storage for the children, within their reach and in sufficient quantity, and appropriate bedding	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 114.1	Control of access to the facility during hours childcare is provided	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 121.9	Labelling and storage of toxic products and cleaning products in a locked storage space and out of the reach of children	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
R 121.4	Medication stored under lock and key, and out of the reach of children	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
<b>Division 3</b>	<b>If "No" = No reserve If "Yes" = Major reserve</b>			
	Was the applicant inspected or investigated and the findings transmitted to a police force?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A 5.2	Was a violation of section 5.2 of the Act (health, safety and well-being, as well as inappropriate attitudes) noted pursuant to an inspection or investigation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A 6.2	Was a violation of section 6.2 of the Act (inappropriate attitudes and person not recognized) noted pursuant to an inspection or investigation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

	Nombre MINIMAL de coches de réserve conduisant à une réserve importante	Situation de réserve importante
Division 1	2	<input type="checkbox"/>
Division 2	3	<input type="checkbox"/>
Division 3	1 "Yes"	<input type="checkbox"/>